

ORDINANCE NUMBER 16-2602

Plan Commission Fee Schedule Est. November 7th 2016

Plan Commission Fees and Permits			
Tech Review and Plan Commission Submittal Fees			
Preliminary Plat	\$500 + \$5/Lot		
Final Plat	N/A		
Waiver of Subdivision Regulations	\$ 100 per regulation		
Planned Unit Development			
Preliminary	\$400 + \$5/Lot		
Detailed	\$400 + \$5/Lot		
Site Development Plans	\$500		
Plat Vacation	\$100		
Annexation - per petition	\$400		
Rezone - per petition	\$400		
Extra Reviews	\$100 first extra review, \$50 fee increase after		
Location Improvement Permits		Sign Permits	
Building	\$50	Residential	\$20
Site and Ground Work	\$50	Commercial	\$50 + \$.50/ft ²
		Institutional	\$20
		Billboards	\$100 + \$.50/ft ²
		Temporary Signs	\$10
		(Reader Board & Banner Sign)	
Board of Zoning Appeals			
Variance Residential	\$50	Special Exception Residential	\$150
Variance Commercial	\$200	Special Exception Commercial	\$150
Variance Industrial	\$200	Special Exception Industrial	\$150
Additional Variances on One Petition	\$50		
Administrative Appeal	\$100		
Special Meeting Request	-	When a meeting is requested by the petitioner	
BZA Meeting	\$125		
PC	\$175		
Documents			
*All electronic copies, through website or email, are free			
Zoning Map 24'X36"	\$20	8X11 B&W Copies	10 cents
Comprehensive Plan	\$20	11 X 17 B&W Copies	20 cents
Copies 24X36 color	\$10	8X11 Color Copies	25 cents
Copies 24X36 B&W	\$2	11 X 17 Color Copies	35 cents
Fines			
Violations punishable by fine not exceeding \$2,500 per offence per day			

(D) Outsourcing Engineer Review

In a case where the Plan Commission needs to outsource the engineering review, the petitioner shall be subject to additional fees. The additional fee will be 50% of the cost of the review by the outsourced engineer

minus the filing fees already paid. This fee should be paid within 30 days after an invoice is sent to the petitioner or before a Certificate of Occupancy is requested whichever occurs earlier.

(E) This fee schedule will eliminate any previously established engineer review fees found in the Plan Commission's Developer Handbook.

EXTRA REVIEW FEE

Each Planning Process is granted a certain amount of reviews by the Plan Commission Staff and the City Engineer. The typical reviews for when plans are submitted are Technical Review, Plan Commission Approval, and Final Set. The Final Set is the plans submitted to make sure all corrections are made from the Technical Review and Plan Commission step. The processes in the chart below show the number of normal reviews that should be conducted by the staff. Sketch Plan reviews are not included in these numbers. If any other review must occur after that number, the applicant is subject to extra review fees. The first extra review fee is \$100, and then the fee increases by \$50 for each review required after that. That fee must be paid when submitting plans for review.

Number of Review Allowed for each project

Preliminary Plats	3
Final Plats	2
Planned Unit Developments	3
Site Development Plans	3
Plat Vacation	2
Construction Plans (Roads and Infrastructures)	3