

BIDDER'S ITEMIZED PROPOSAL AND DECLARATIONS

City of Shelbyville

Instructions To Bidders:

This form shall be utilized by all Bidders. Except as otherwise specifically provided, all Parts shall be fully and accurately filled in and completed and notarized.

Project: **Removal of Unsafe Structure(s) in the City of Shelbyville, Indiana at the following locations: 618 and 816 Elm Street; 607 and 621 E. Jackson Street; and 820 S. Noble Street**

Proposal For Construction of: **Removal of unsafe structure(s) in Addison Township**

Date: _____

To: City of Shelbyville Planning and Building Commission
44 W. Washington St.
Shelbyville IN 46176

PART 1

BIDDER INFORMATION

(Print)

1.1 Bidder Name:

1.2 Bidder Address: Street Address:
City: _____ State: _____ Zip:
Phone #: () _____ Fax #: () _____

1.3 Bidder is a/an [mark one]:

___ Individual ___ Partnership ___ Indiana Corporation
___ Foreign (Out of State) Corporation

___ Joint Venture ___

___ MBE ___ WBE ___ VBE

Other: _____

1.4 *[The following must be answered if the Bidder or any of its partners or joint venture parties is a foreign corporation. Note: To do business in or with the City of Shelbyville IN 46176, foreign corporations must register with the Secretary of the State of Indiana as required by the "Indiana Code 23-1-49 et seq" General Corporation Act as stated therein and expressed in the Attorney General's Opinion #2, dated January 13, 1958.]*

.1 Corporation Name:

.2 Address:

.3 Date registered with State of Indiana:

.4 Indiana Registered Agent:

Name:

Address:

PART 2

PROPOSAL (BID)

2.1 The undersigned Bidder proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, service and other necessary supplies, and to perform and fulfill all obligations incident thereto in strict accordance with and within the time(s) provided by the terms and conditions of the Contract Documents for the above described Work and Project, including any and all addenda thereto, for the total lump sum of _____ dollars (\$_____).

2.2 By submitting bid the Bidder agrees the bid proposal and price(s) contained herein shall be valid for ninety (90) days from bid opening.

BID GROUP

618 and 816 Elm Street; 607 and 621 E. Jackson Street; and 820 S. Noble Street

PART 4

CONTRACT DOCUMENTS AND ADDENDA

4.1 The Bidder agrees to be bound by the terms and provisions of all Contract Documents as defined in the General Conditions and incorporates such Contract Documents herein by reference

4.2 The Bidder acknowledges receipt of the following addenda:

<u>Addendum Number</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

MBE/WBE/DBE/VBE PARTICIPATION

(If Required)

PART 5

ADDITIONAL DECLARATIONS

- 5.1 Bidder certifies for itself and all its subcontractors compliance with existing laws of the City of Shelbyville, the State of Indiana and the United States regarding (a) prohibition of discrimination in employment practices on the basis of race, sex, disability, religion, national origin, disabled veteran status and Vietnam-era veteran status; and (b) the utilization of Minority, Women and Veteran Business Enterprises. Bidder further certifies that it (a) has formulated its own Affirmative Action Plan for the recruitment, training and employment of minorities, women and veterans, including goals and timetables; and (b) strongly encourages the use of small businesses, minority-owned businesses, women-owned businesses and veteran-owned businesses in its operation.
- 5.2 Bidder further agrees, as a condition to being found to be a responsible bidder, to provide to the awarding Agency its Affirmative Action Plan as submitted to and approved by the City of Shelbyville, together with any and all other documents and forms as may be prescribed to establish, confirm or otherwise fulfill requirements for Equal Opportunity Compliance.
- 5.4 Bidder certifies that it has thoroughly examined the site of the Work and informed itself fully regarding all conditions under which it will be obligated to operate and that in any way affect the Work, and knows, understands and accepts the existing conditions. Bidder further certifies that it has thoroughly reviewed the Contract Documents, including all Addenda, and has had the opportunity to ask questions and obtain interpretations or clarifications concerning Contract Documents.

NON-COLLUSION AFFIDAVIT

The individual person(s) executing this Proposal, being first duly sworn, depose(s) and state(s) that the Bidder has not directly or indirectly entered into a combination, collusion, undertaking or agreement with any other bidder or person (i) relative to the price(s) proposed herein or to be bid by another person, or (ii) to prevent any person from bidding, or (iii) to induce a person to refrain from bidding; and furthermore, this Bid Proposal is made and submitted without reference to any other bids and without agreement, understanding or combination, either directly or indirectly, with any persons with reference to such bidding in any way or manner whatsoever.

E-VERIFY PROGRAM

Pursuant to Indiana Code 22-5-1.7-11, the contractor awarded the Bid is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The contractor who is awarded the Bid is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if the E-Verify program no longer exists.

The individual person(s) executing this Proposal, being first duly sworn, depose(s) and state(s) that the Bidder does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into an agreement for this Bid, the undersigned business entity will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

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PART 8
SIGNATURES

[Signature by or on behalf of the Bidder in the spaces provided below shall constitute execution of each and every Part of this Itemized Proposal and Declarations document. SIGNATURE MUST BE PROPERLY NOTARIZED.]

Written Signature: _____

Printed Name: _____

Title: _____

Important - Notary Signature and Seal Required in the Space Below

STATE OF _____

SS:

COUNTY OF _____

Subscribed and sworn to before me this _____ day of _____,
20 ____.

My commission expires: _____ (Signed) _____

Residing in _____ County, State of _____